

**Application to hire Facilities at the Pretious Sports Hall at Northiam School  
for a party.**

Please return the completed form to [pretious@quercusfederation.co.uk](mailto:pretious@quercusfederation.co.uk)

<b>Name of Hirer:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Are you hiring this facility as (tick as appropriate)</b>	
<input type="checkbox"/>	An Individual
<input type="checkbox"/>	A Voluntary of Community Group
<input type="checkbox"/>	A Business (Sole trader or limited Company)
<input type="checkbox"/>	A School
<input type="checkbox"/>	Other _____

<b>Party Hiring Information</b>		
<b>Party Bookings</b>	<b>Inflatable's required</b>	<b>Cost</b>
<b>Time of Party</b>		

\* Please note party bookings are inclusive of VAT.

\*Please also note a party booking is for 2 hours. You are given 15 min either side of your two hour slot for setting up and cleaning,

<b>Purpose of Hire:</b>			
I acknowledge that I have read and understood all the attached conditions of hire governing lettings of the Sports Hall Premises and I agree to abide by them and to pay any sum due on receipts of a formal demand.			
<b>Signature of Hirer</b>		<b>Date</b>	
<b>If Signed on behalf of an organisation please state the name of the organisation</b>			
Please note fees are subject to review on April 1 <sup>st</sup> each year, the management committee reserve the ring to adjust prices in line with major cost increase at that time. Cancellation Notice : A period of 2 weeks notice is required for cancellation of booking. Please e-mail <a href="mailto:pretious@quercusfederation.co.uk">pretious@quercusfederation.co.uk</a> to notify us of cancellation in writing. 50% payment will be charged without notification of cancellation within notification period. 100% for no notification of cancellation.			

**For office use only:**

<b>Booking approved by:</b>	
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